

**VILLAGE OF PEWAUKEE
REGULAR VILLAGE BOARD MINUTES
MARCH 17, 2026**

https://www.youtube.com/live/VYRqY1wu3y0?si=BdHT9o_al0WgA0HO

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

President Knutson called the meeting to order at approximately 6:00 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Nick Stauff, Trustee Bob Rohde, Trustee Rachel Pader, Trustee Jim Grabowski; and President Jeff Knutson.

Excused: Trustee Kelli Belt and Trustee Kristen Kreuser

Also Present: Parks & Recreation Director, Nick Phalin; Public Works Director, Dave Buechl; Public Works Supervisor, Jay Bickler; Village Attorney, Matt Gralinski; Village Administrator, Matt Heiser; and Village Clerk, Jenna Peter.

2. Public Hearings/Presentations - None

3. Approval of Minutes of Previous Meeting

a. Minutes of the Regular Village Board Meeting – March 3, 2026

Trustee Grabowski moved, seconded by Trustee Stauff to approve the March 3, 2026, minutes of the Regular Village Board meeting as presented.

Motion carried 5-0.

4. Citizen Comments – None

5. Ordinances –

a. Review, discussion and possible action on Ordinance No. 2026-03; An Ordinance to Amend Section 58.130(d) of the Municipal Code of the Village of Pewaukee Regarding Dogs in Parks.

Director Phalin reported that dogs are currently prohibited in all parks and specifically in areas such as the beach, grass areas, playgrounds, and soccer fields. Staff is exploring future dog-park options, including a mobile dog park with removable fencing.

President Knutson noted there is sometimes dog feces in the grassy lakefront area which is especially concerning during lakefront music events when people lay blankets down. He would like this grassy area specifically included in the ordinance where dogs are not allowed.

Phalin clarified that the ordinance reflects the City staff's recommendations and noted that adding a prohibition on dogs in the grass area would differentiate from the approved City ordinance.

Trustee Rohde expressed no concerns with the current wording, noting that the ordinance addresses the necessary exceptions.

Phalin added that staff will enforce the rules as best as possible and that a leash requirement is included.

Trustee Grabowski acknowledged President Knutson's concerns but stated dogs have historically been prohibited without successfully keeping them out. He does not believe the ordinance will increase the number of dogs in parks and prefers to keep the ordinance as is.

Trustee Grabowski moved, seconded by Trustee Rohde to approve Ordinance 2026-03 as presented.

Note: Ordinance 2026-03 was already in use; therefore, this ordinance is now numbered 2026-04.

Motion carried 4-1.

President Knutson voting nay.

6. Resolutions – None

7. Old Business – None

8. New Business

a. Review, discussion and possible action regarding commercial and residential lease renewal with existing tenants at Laimon Family Lakeside Park.

Phalin stated that the renters have been leasing the space for approximately ten years.

Rohde commented that the partnership between Beachside Boat & Bait and the Parks & Recreation Department has been a positive one.

Grabowski referenced Exhibit B and asked whether the slips shown are the only ones included in the lease, noting they appear to be the same slips included in the original lease from ten years ago.

Attorney Gralinski confirmed that Exhibit B is from the 2016 lease.

Phalin added that Exhibit B depicts the gas dock.

Gralinski added that Exhibit B is no longer accurate.

Knutson requested an updated photo, and Director Phalin indicated a new exhibit will be prepared and attached once finalized.

Trustee Grabowski moved, seconded by Trustee Rohde to approve the commercial and residential lease renewal at Laimon Family Lakeside Park.

Motion carried 5-0.

b. Review, discussion and possible action regarding proposed 2026 Pewaukee Lake Water Ski Club schedule.

Trustee Rohde moved, seconded by Trustee Grabowski to approve the 2026 Pewaukee Lake Water Ski Club schedule.

Motion carried 5-0.

c. Review, discussion and possible action to purchase a Ford F350 1 ton dump truck for \$90,740.

Knutson noted this is a budgeted item.

Trustee Grabowski moved, seconded by Trustee Pader to approve purchase of the Ford F350 1 ton dump truck for \$90,740.

Motion carried 5-0.

d. Review, discussion and possible action to purchase a Ford F350 Utility truck for \$87,289.

Knutson noted this is a budgeted item.

Trustee Grabowski moved, seconded by Trustee Pader to approve purchase of the Ford F350 utility truck for \$87,289.

Motion carried 5-0.

e. Review, discussion and possible action to approve Change Order #2 of the 2025 Street and Utility Project from Payne & Dolan for \$9,835.

Director Buechl noted that this may be a close-out change order and that staff is not aware of any additional change orders at this time.

Knutson questioned the circumstances surrounding the water shut-off.

Buechl explained that at the start of the project, the engineer submitted a Diggers Hotline request and that Public Works provided the engineer with copies of the Village's as-builts. He stated it is unclear how accurate the as-builts were or whether they were incorporated correctly by the engineer.

Stauff asked whether large projects typically include an estimated contingency and Buechl confirmed that staff generally budgets approximately 20% for contingencies.

Knutson expressed concern that the issue arose five months after the project began.

Buechl stated that disagreements between the contractor and engineer sometimes occur and that he is unsure why the area in question was not properly marked.

Trustee Stauff moved, seconded by Trustee Rohde to approve Change Order No. 2 for 2025 Street and Utility Project form Payne & Dolan for \$9,835.

Motion carried 5-0.

f. Review, discussion and possible action on proposed Work Agreement from Municipal Well & Pump to rehab Well #5 for \$220,557.

Buechl explained that the well pump is removed and fully inspected as part of the maintenance process. The well is also televised to a depth of approximately 1,000 feet to evaluate conditions under a "worst-case scenario." He noted that each well is required to undergo a major maintenance project every ten years, and staff aims to complete one well maintenance project per year.

Trustee Grabowski moved, seconded by Trustee Pader to approve the Work Agreement from Municipal Well to rehab Well #5 for \$220,557.

Motion carried 5-0.

g. Review, discussion and possible action on proposed bid for 2026 street and utility project on Glacier Road.

Trustee Grabowski seconded by Trustee Rohde to approve the proposed bid for DF Tomasini in the amount of \$1,048,885.00 for the 2026 street and utility project on Glacier Road.

Motion carried 5-0.

h. Review, discussion and possible action to approve a Temporary "Class B" Wine/"Class B" Beer Retailer's License for the VFW 2026 Memorial Day Car Show.

Trustee Rohde moved, seconded by Trustee Grabowski to approve the Temporary "Class B" Wine/ "Class B" Beer License for the 2026 VFW Memorial Day Car Show.

Motion carried 5-0.

i. Review, discussion and possible action to approve all checks and invoices from February 2026.

Trustee Grabowski moved, seconded by Trustee Pader to approve all checks and invoices from February 2026 except for the Library Fund.

Motion carried 5-0.

Trustee Stauff moved, seconded by Trustee Pader to acknowledge the checks and invoices for the Library fund for February 2026.

Motion carried 5-0.

9. Citizen Comments- None.

10. Adjournment

Trustee Rohde moved, seconded by Trustee Stauff to adjourn the March 17, 2026, Regular Village Board meeting at approximately 6:45 p.m.

Motion carried 5-0.

Respectfully Submitted,

Jenna Peter
Village Clerk